

Commissioners
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MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, JUNE 4, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 SERVICE AWARDS

- 2.1 Board of Commissioners & Warden Brad Shoemaker – Recognize the following individual on his retirement and service to Lycoming County:
 - Deputy Warden Christopher Ebner – 35 years

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 6/10/26 to be paid on 6/3/26 in the amount of \$2,269,396.99.

4.0 INFORMATION ITEMS

- 4.1 Amy Resh, Chief Executive Officer & Director - Lycoming County Library System Update
- 4.2 Michael Hagen – Elected Officials Personnel Actions
District Attorney – Annah Krol, Law Clerk, Part-Time, PG4, \$29.68 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: June 8, 2026.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.
- 5.2 Vote to approve the Salary Board minutes from the May 28, 2026 meeting.

- 5.3 Vote to approve the following Salary Board Actions:
Prison
- Add temporary (Limited to 160 hours) Deputy Warden of Inmate Services to the TDA
- 5.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

- 6.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

7.0 ACTION ITEMS

- 7.1 Gary Staggert – Vote to approve the Lycoming County Landfill & Transfer Station Annual Reports.
- 7.2 Brad Shoemaker - Vote to approve the MOU between the Lycoming County Prison and Pre-Release Center and AFSCME (Not a 2026 approved budgeted item – funds available through Operating Expenses)
- 7.3 Forest Rothchild– Vote to approve the Amendment to the Agreement with ThisGen Inc.
- 7.4 Leslie Kilpatrick – Vote to approve the Service Order with Comcast. (2026 approved budgeted item – Operating Expenses)
- 7.5 Leslie Kilpatrick – Vote to approve the Service Agreement with Keyser Consulting Group in the amount of \$1,100.00. (2026 approved budgeted item – Operating Expenses)
- 7.6 Leslie Kilpatrick– Vote to approve the Amendment to the Agreement with Mailroom Systems, Inc. (2026 approved budgeted item- Operating Expenses)
- 7.7 Leslie Kilpatrick– Vote to approve the Service Agreement with CDW-G in the amount of \$733.91. (2026 approved budgeted item – Operating Expenses)
- 7.8 Leslie Kilpatrick – Vote to approve the Service Agreement with CDW- G in the amount of \$289.68. (2026 approved budgeted item – Operating Expenses)
- 7.9 Cameron Boyer – Vote to approve the Agreement with Fry’s Fire Protection in the amount of \$725.00 (2026 approved budgeted item – Operating Expenses)
- 7.10 Shannon Barnes – Vote to ratify the Settlement Agreement with Keystruct Construction, LLC in the amount of \$200,134.36. (Not a 2026 approved budgeted item – Funds available in the General Fund)

7.11 Shannon Barnes- Vote to ratify the Agreement of Sale with Fish Reality for the property at 19 Wagner Road, Piatt Township in the amount of \$347,000.00. (2026 approved budgeted item – Act 13 funds)

7.12 Nicki Gottschall- Vote to approve the Agreement with Paylocity for a Human Resources and Payroll System. (Not an approved 2026 budgeted item. Operating Expenses are available between departments)

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, May 14, 2026, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Adult Probation – Alexandria Horafus, Adult Probation Officer II, Full-Time, Union,
\$23.82 per Hour, 80 Hours per Pay Period, Effective Date: June 7, 2026.